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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  | | --- | | **Susan Smith****Copywriter** | | Correo electrónico | |  | | **T:** (551) 123-7676 | |  | | susansmith.com | |  | | **Objective** Well-versed and passionate copywriter with 5+ years’ experience writing engaging copy for multiple types of media, including websites, social media, personal communications, and podcasts. | | **Skills**  Communication | HTML | Twitter | Adobe creative Suite | Editing skills Attention to detail | Microsoft Suite | Time management | |  | |  | | --- | | **Experience**OAK GROVE PUBLISHING COMPANY — Creative copywriter – Tallahassee, FL — 2018 – 2022Developed and refined over 50 unique content pitches for a variety of publications.Wrote, proofread, and edited approximately 45 individual articles, 25 blog posts per month, various social media posts, emails, and more.Created a comprehensive style guide for all written works to streamline the copywriting process for the entire team.Big house Marketing company — copywriter – tampa, fl — 2014 – 2017Drafted, edited, and wrote copy for several types of publication and distribution, including both personal and professional use.Constructed memos, newsletters, emails, and other forms of communication to promote client awareness. | | **EDUCATION**bachelor of arts – tampa city College — tampa, FL — 2012 – 2015 Achieved a 3.7 GPA  Founded and led a student-run writing tutoring service | | **References** Julia Miller Store Manager Big House Marketing Company  Tel: (551) 123-7676 Email: jmilleremail.com Relationship:  Manager | |