|  |  |  |
| --- | --- | --- |
| DB **Skills**Focused, detail-oriented professional with experience in providing exceptional customer. Focused, detail-oriented professional with experience in providing exceptional customer service, administering transactions, and promoting financial offerings in the banking industry. Coordinated and attentive, capable of performing duties impeccably**Skills**  Accuracy  Attention to detail  Reliability  Customer service  Typing  Data entry  Mathematics and numeracy Digital Skills NuPoint  Hyland Software OnBase  Microsoft Word and Microsoft  Excel | |  | | --- | | **DANIEL BARLOW** BANK TELLER | DBARLOW@GMAIL.COM |  **Experience**BANK TELLER - Herring Bank | Amarillo, TX - July 2019 – March 2021 Handled monetary transactions such as deposits, withdrawals, money transfers, and loan payments  Handled and organized transaction records  Assisted in opening and closing accounts, credits, loans, and mortgages.  Cashier Walmart | Amarillo, TX - February 2018 – May 2019  Greeted customers and served as a face for the company  Handled monetary transactions using a computerized operating system  Dealt with customers’ questions and interacted with a diverse group  Provided customer service. **EDUCATION**High School Diploma Amarillo High School, Amarillo, TX Graduation: 2017**certifications** Certified Bank Teller (CBT) Economics of Money and Banking Certificate, Coursera LANGUAGES |

English – Native

Spanish – Basic