|  |  |  |
| --- | --- | --- |
| st **Summary** Diplomatic, well-spoken Human Resources professional with 7+ years of experience in employee relations, coaching and counseling, recruitment and training, and performance management. Dedicated to promoting a positive work environment and aligning staffing strategies with business strategies to promote workplace efficiency. **Skills**   * Organization * Detail-oriented * Written and verbal communication * Employee relations and engagement * Negotiation  **Certifications**  * J Professional in Human Resources (PHR) * Certified Business Analysis Professional (CBAP) | |  | | --- | | **Samantha Taffing**  Human Resources Business Partner |  **Experience**—Bigger Business LLC–Charlotte -- Human Resources Business Partner— 2019 – 2022  * Developed and implemented HR strategies including, performance management, diversity and staffing, and employee engagement, that increased business efficiency by 10%. * Managed coordination of HR initiatives across 14 offices nationwide.  -- BIG BUSINESS InC– Huntersville, NC-- HUMAN RESOURCES MANAGER— 2022 – PRESENT  * Developed a comprehensive recruiting strategy that reduced employee turnover rates by 20%. * Managed HR programs related to staffing, performance management, training and career development, and employee relations.  **EDUCATION****East Carolina University | Greenville, NC** HR Management Certification Program 2019 **University of North Carolina | Charlotte, NC** Bachelor of Business Administration  2013 – 2017 Languages  * English (native) * Spanish (fluent) * German (proficient) |